

Glocester School Committee Meeting
Ponaganset High School Gym

March 17, 2009
Open Session 6:00 pm

MINUTES

I. CALL TO ORDER:

Meeting called to order by Co-Chair, Mrs. Keeling, at 6:00 pm.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

The following members were present: Mr. Steere, Mr. Skeffington and Ms. Anne E. Ejnes, Ms. Mary Elizabeth Keeling, and Mr. Steven A. Sette. Mr. Mainville, Business Manager, and Mr. Piccirilli and Mr. Robert Wallace, Superintendent, were also in attendance. Mr. Hebert was absent.

IV. AUDIT

This item was tabled to a later date.

V. APPROVAL OF MINUTES

Motion by Mr. Steere and seconded by Mr. Skeffington that the actions of the School Committee at the meeting scheduled on February 17, 2009 Open Meeting and Executive Session (sealed) be approved as presented.

Motion passed 5-0-0.

Minutes from the joint meeting of Glocester and Foster Town Councils and the Foster / Glocester School Committees was tabled to April.

VI. APPROVAL OF BILLS

Motion by Mr. Skeffington seconded by Ms. Ejnes that the approval of bills dated 2/1/2009 to 2/28/2009 in the amount of \$422,616.31 be approved as presented.

Motion passed 5-0-0.

VII. PURCHASING POLICY

Mr. Mainville presented a proposed change to item #12 in the current Purchasing Policy. Item #12 reads: All items above \$500 per unit must show three quotes (attach paperwork) comparing three different company's pricing. Items over \$1000 per unit must be placed as a legal bid. Call business office manager for information. These items must be tagged by Central Receiving before they are sent to your classroom.

The proposed language is as follows: *Procurements, exceeding an aggregate amount of \$10,000 for construction and \$5,000 for all other purchases, adjusted for changes in the "Boston Regional Consumer Price Index," or, if unavailable, the "US Department of Labor, Bureau of Labor Statistics, Consumer Price Index - All Urban Consumers - Northeast urban" tables must be placed as a legal bid.*

Purchases with an aggregate amount of \$1000 or greater up to the limits required for a legal bid may be made after securing three written (where possible) quote comparing three different companies pricing.

Purchases with an aggregate amount of \$500 or greater up to \$1000 may be made after securing three verbal or written (where possible) quotes comparing three different companies pricing. Catalog prices are deemed to be written quotes.

Purchases less than \$500 may be made without securing additional quotes.

A motion by Mr. Sette and seconded by Mrs. Ejnes to approve the proposed new language to item #12 as presented was passed by the School Committee. 5-0-0.

VIII. BUS CONTRACT

On a motion by Mr. Steere and seconded by Mrs. Ejnes the School Committee agreed to the proposed language on page 5 section E, *'The School Committee agrees that it will reimburse the Bus Contractor for the "cost" as defined herein of fuel used on 'regular daily routes' (as defined herein) whenever such "cost" shall exceed \$1.65 per gallon. Reimbursement shall be made by the tenth (10) day of the month following the month in which the fuel was used. Reimbursement for fuel will be computed based on the number of gallons used. The bus Contractor agrees to record gallons used. Regular daily routes shall be defined as the mileage from garage to garage on each of the main routes as well as auxiliary and field trips. No mileage outside of this measurement shall be reimbursable. "Cost" shall include Applicable Federal Taxes'* which reflects the current and past practice. Mr. Piccirilli will develop more defined language for the Committee's review. Motion passed. 5-0-0.

IX. TOWN COUNCIL UPDATE

Mr. Steere informed the School Committee that the Town Council is scheduled to meet on Thursday to review the budget and the following Thursday a public hearing is scheduled.

X. BUDGET 2009-2010

XII. LONG TERM OIL CONTRACT

A motion by Mr. Skeffington and seconded by Mrs. Ejnes to authorize the Business Manager to enter into negotiations for a long term oil contract. Mr. Piccirilli will advise on a bidding process. Motion passes 5-0-0.

XII. PTO LIAISON

Mrs. Ejnes and Mrs. Keeling both volunteered to be liaison's to the PTO's at both elementary schools. The item was tabled to March.

XIII. BUDGET SUB COMMITTEE - ADDITIONS

This item tabled to April's meeting.

XIV. SUPERINTENDENT'S REPORT

On a motion by Mrs. Ejnes and seconded by Mr. Sette, the School Committee approved Superintendent Wallace's recommendation to formally approve the budgeted stipend for a Dentist and Doctor for Fogarty and West Gloucester Schools. 5-0-0.

XV. COMMUNICATIONS

None at this time.

XVI. FUTURE AGENDA ITEMS

The following items are to be included on next month's agenda –
Gloucester Special Education Staffing Policy
Regional/Gloucester Mutual Expense Assistance
Audit
2008-2009 Budget
2009-2010 Budget
Liaison to PTO
Additional Sub -Committees for Budget discussions

XVII. PUBLIC COMMENT

Mrs. Keeling wanted to extend the School Committee's best wishes to Lynn Benetti and wished her a speedy recovery.

XVIII. Move to Executive Session per RI General Laws (42-46) Open Meeting Law

There were no issues for Executive Session.

XIX. ADJOURNMENT

Motion by Mr. Steere seconded by Mrs. Ejnes that the meeting be adjourned at 6:23 p.m. Motion passes 5-0-0.

Respectfully Submitted:

Helena McCullough